

for office use:
place barcode label here

Company Name: _____

Contact: _____

Address: _____

Candidate Name: _____

Reporting To: _____

Week Ending Date: _____

Client A/N: _____

P/O Number: _____

Payroll Number: _____

Branch: _____

	Start Time	Finish Time	Breaks	Hours	Paid Hours	Expenses
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
		Total				

EU Drivers' Hours Declaration

I declare that the hours I have worked this week comply with the Working Time Regulations (RT) and that I have taken sufficient daily and weekly rest to comply with EU Drivers' Hours rules (EC) 561/2006. I have also taken account of any work for other road transport organisations.

Signed: _____

Print Name: _____

Date: _____

Client Declaration (for completion by the client's authorised signatory)

I confirm that the total hours worked are correct and agree that this assignment and any future assignments will be subject to Berry Recruitment's Terms of Business which are available on www.berryrecruitment.co.uk.

Signed: _____

Print Name: _____

Date: _____

For office use:

	STD	OVT1	OVT2	SAT	SUN	BH
Hours						
Charge						
Pay						